

**Our Lady Star of the Sea School
Stamford CT**



Prospective Student Request for Information

Today's Date _____ Scheduled School Visit Date/Time _____

Student(s) Information

Last Name _____ First Name _____ Age __ DOB _____ Entering grade _____

Last Name _____ First Name _____ Age __ DOB _____ Entering grade _____

Last Name _____ First Name _____ Age __ DOB _____ Entering grade _____

Parent(s)/Guardian Information

Last Name _____ First Name _____

Home Address _____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Email address _____

Student(s) currently enrolled at: _____

Parish _____ Town _____

Comments/Notes: _____

How did you first hear of our school? (Check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Advertising, where? _____ | <input type="checkbox"/> Parent of currently enrolled student, may we ask who? _____ |
| <input type="checkbox"/> Alumni | <input type="checkbox"/> Parishioner _____ |
| <input type="checkbox"/> Billboard, where? _____ | <input type="checkbox"/> Parish, other _____ |
| <input type="checkbox"/> Catholic Schools Office (Diocese) | <input type="checkbox"/> Radio, which station? _____ |
| <input type="checkbox"/> CCD Program | <input type="checkbox"/> Realtor, may we ask who? _____ |
| <input type="checkbox"/> Current student | <input type="checkbox"/> Sign (yard/lawn) _____ |
| <input type="checkbox"/> Doctor's Office | <input type="checkbox"/> TV, which channel? _____ |
| <input type="checkbox"/> Internet, may we ask which site? _____ | <input type="checkbox"/> Walk-in _____ |
| <input type="checkbox"/> Newspaper, which one? _____ | <input type="checkbox"/> Web site, may we ask which one? _____ |
| <input type="checkbox"/> Other _____ | |

Follow Up Personalized Flow of Communication

Email to thank you and note that info is on its way	Date: _____	Initials: _____
Thank you from principal with admissions materials	Date: _____	Initials: _____
Letter from current parent	Date: _____	Initials: _____
Letter from alumnus/a	Date: _____	Initials: _____
Call to schedule school visit (if applicable)	Date: _____	Initials: _____
Invitation to Open House	Date: _____	Initials: _____
Follow up call to see if applying	Date: _____	Initials: _____
Application received	Date: _____	Initials: _____